

**DEPARTMENT OF AGRICULTURE, TRADE AND CONSUMER
PROTECTION (DATCP)**

FOOD SAFETY ADVISORY COMMITTEE

April 23, 2021
Zoom Meeting
9:00AM – 12:00PM

Call to Order:

Brian Hobbs called the meeting to order at **9:04 am**.

Roll Call:

Amanda Ney, John Chastan, Todd Drew, Julie Hults, Brian Hobbs, Cheri Schweitzer, Kirsten Homstead, Susan Quam, Courtney Kempfert, Jessica Hoover; Brian Hobbs, Jay Ellingson, Michael Nordos Dan Tew Jordan Mason

Ex-officio: Reed McRoberts, Gordon Shea, James Kaplanek, Steve Ingham, Troy Sprecker, Carrie Pohjola, James Mack, Amy Millard

Guests: Doug Voegeli

Additions to agenda/change of order:

None

Consideration of Minutes:

Jay motioned to approve the minutes and Courtney seconded the motion. With none opposed, the minutes were approved.

Public Comment/Input:

None

Disclosures and Recusals:

None

Membership Updates:

None

Member Issues:

Conference for Food Protection (CFP) Update

Planned for August (will be virtual – no live in-person sessions). CFP is looking for participants to be on councils. Council 2 needs alternates for regulatory and state. This could be due to job changes and retirements.

Carrie: last week was the virtual workshop which seemed to go well. WI was represented by Stephanie and Courtney from Public Health Madison Dane County regarding the use of social media.

Next planned in-person location: Houston, TX

We will discuss issues to be addressed at CFP at the July meeting to prepare for CFP. This should be an agenda item for the July meeting.

DATCP Issues/Updates

Manufactured Food (MF):

Jim K: this is a standing agenda item to discuss any issues that cross over into the MF section and for MF to share any current work in MF section.

Jim K and Amanda are working to create a group to discuss/research canning operations in a retail food establishment which currently requires a food processing license. We need to determine what is meant by "canning". Create a guidance document for what is allowed at retail as a special process and what requires a processing license to clear it up for industry and inspectors.

Amanda: MF is working with dairy to define MF dairy products. Also in the process of revising policies that may cross into the retail food world.

Gordon: MF section is part of a federal grant to help with MF standards. Audited by FDA to see if we are meeting those 10 standards. Next audit is happening at the end of May 2021.

Amanda: Good Samples class, virtual, was sponsored by MF section regarding sampling techniques. We want staff prepared to collect samples at all times. Also, FDA has changed how they approach sampling and making sure the chain of custody of a sample is maintained. Jim: this is an ongoing discussion at DATCP to improve sampling within our program.

Amanda: advisory committee with MF section is in the process of being created. Hopefully will be going by this fall.

Retail Food:

Jim: Policy development/guidance documents are in full swing. Meat establishment document was created regarding retail meat. Receiving a large amount of questions regarding the CFPM requirement with the adoption of the new food code.

Third party delivery services are ordering food and delivering to an end consumer – this is a concern since restaurant may not even know it is going on. Is this a retail or wholesale activity? Since the 3rd party is reselling to the customer? Conversations are underway on this topic.

Jim: opening DATCP offices, hopefully 100% by July. We are currently at 25%.

State Committee Updates:

Retail Policy Committee

Jim: Policies to help clarify the assessment for retail food, CFPM requirements, mobile bases- rule requires each establishment to have a base. So if you own 3 carts do you need 3 bases or could you just have one....clarification needed. Special organizations serving meals was deleted from the new rule and was not put back in; so a policy was created to still allow for a special organization serving meals license. For example, a special organization serving less than 12 meals a year you still need a license but there is a break on equipment requirements. It was in the rule for a long time and the intent was NOT to have it removed from the code. Shell egg guidance document was also released.

Brian: retail meat licensing – is there a timeframe on this? Initial letter stated license by January, but enforcement action hasn't been taken. Trying to work with operators during this transition period. Special Org-when 75 was first getting re-written a committee submitted a letter to DATCP with information on special organization numbers and the impact of removal. This was a problem that was noted right away. There are 40 special organizations alone in Polk county jurisdiction.

Courtney: how is this determined? Jim: It would be during assessments, nonprofits doing 4-12 meals in a 12 month period.

Handout Committee

Kara: Since the October 2020 meeting the committee has released a thermometer calibration infographic, TCS food storage FS, updated consumer advisory FS, V&D clean up FS, V&D kit contents handout and the spanish version of the employee illness reporting agreement.

Equipment Committee

Jim: discussion regarding sink requirements for hand washing sinks or utensil washing sinks. Do they need to be ANSI? Looking to put together criteria to allow a non-ANSI handwashing sink as long as it is easily cleanable and durable. Did issues an experimental approval on a piece of equipment from another country to monitor this equipment over the next 2 years.

Carrie: There is a field assessment approval for smokers/cookers in the equipment brochure.

Other Outstanding Committee work

Jim: James, Carrie, Jay, Hsing-Yi, Cheri met regarding the Risk Factor intervention which will focus on handwashing. Put together a monthly survey for operators to assess the training/intervention we provided and a questionnaire to the inspector. 2021 will be a soft rollout to gather data from operators and inspectors. 2022 will begin actual data collection. Working on putting together a packet for inspectors, in May to include talking points and material and resources for the operator. Will use the food safety ninja video, 2

posters regarding handwashing, resource list full of links for additional information, hand washing SOP

National Committees:

Michael: start thinking about funding opportunities that will be coming available for WI. Funds have not officially been announced but will be available fall 2021. Funds to help improve/maintain standards. You will need to have a strategic plan and a full self-assessment to qualify for the funding. How can Michael get the word out to WI? Jim recommended setting up a webinar and he will help send it out to all jurisdictions. Brian suggested WAHLDAB EH meeting and the WEHA conference.

When it related to COVID, the time you are impacted doesn't count for meeting standards. This includes ORAU related issues. Just put in the comments as to why.

Brian: what about grants for 2021? If we are not able to spend the money due to COVID will you be able to carryover. Mike: haven't heard of carryover, just extreme flexibility. Brian got a \$3000 training grant but most virtual training is free and most in-person has been cancelled.

Jim: Arthur Ness is retiring May 8th and James Mack is leaving in July 2021.

Legislative Updates

None

Food Safety Advisory Committee Guidelines:

Carrie: any areas of concern in the guidelines?

Jim: we don't have term limits in our by-laws and this is something that should be addressed. Allow for opportunities for agents and industry partners to sit on the committee if they wished.

Susan: Concerned that associations, tavern league or restaurant association is term-limited out. There has to be representation. In addition to industry organizations, add WAHLDAB as a standing spot.

Jim: recommend permanent positions for the associations, but have opportunities for franchise organizations or other private industry groups to join. Group must have some consistency. Clarification is still needed in the guidelines Membership A-3

Carrie: who is going out to find these replacement members? Stagger replacements? Maybe add language for standing committee members (associations)

Courtney: as a new member a 2 year term with only 4 meetings a year is short and would be hard for a member to get a good understanding and be able to fully participate.

Brian: Membership A1: 15 seats total. Figure out available seats after the standing members are determined.

Proposed change A2: 3 permanent WAHLDAB seats, 6 permanent association seats (WRA, Grocers, WI hotel & lodging, TLW, Bakers, Petroleum Marketers Assoc)

A3: members will serve 2 consecutive 2-year terms. Members may be replaced by a colleague from the same agency for 2, consecutive 2-year terms

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Brian: Need to specify the core group of voting members and put that in the by-laws, other positions open with term limits

Steve suggested at large seats have a 2 term limit unless the seat is uncontested. Remove bullet point from A3.

Carrie: will spell out permanent seats, 3 seats available for 2 – 2-year terms

John: Define permanent member, adhoc member, exofficio member, at large member

Carrie: will clean up the membership section and send out a draft. Draft changes must be agreed to within 2 weeks before the meeting. Permanent seats may be increased at accommodate other associations will also be incorporated.

Ghost kitchen discussion. Are they licensed? Who is responsible for the food product – they need a license. A different operator will definitely need a license.

Agenda item – July meeting to discuss final version and vote.

Carrie: Jay will move into the chair position in October. So we will need to re-fill positions.

Additional comments:

James: I will be retiring in July. Group began back in 2008-2009. This group has evolved greatly since the beginning. The group initially had about 15 members. With industry evolvment there may be a need to increase membership. James you will truly be missed!

Action Items:

Guidelines Review-draft 2 weeks prior to July 23rd.

Future Meeting Items and Dates:

July 23, 2021

----CFP issues discussion

---- FSAC Guidelines update/vote

Adjourn:

The meeting was adjourned at 10:58 am